

Instruction sheet for visitors and external companies entering the company and port premises

General Safety



The first aid facilities are located in buildings, among other places, and are marked with corresponding symbol boards.



Escape plans and instructions must be followed.

Keep traffic routes, escape and rescue routes clear at all times.

Do not block or obstruct any emergency exits.

Safety Signs



Please observe the signs indicating hazards, prohibitions and instructions as well as rescue facilities:

- Blue mandatory signs prescribe certain behavior, e.g. wearing hearing protection.
 - Red prohibition signs prohibit behavior that may cause a hazard, e.g. smoking.
 - Yellow warning signs warn of a risk or danger, e.g. Forklifts
- Green escape signs indicate an escape route or emergency exits, the route to a first aid facility or the first aid facility itself.
- Red fire safety signs indicate the location of fire alarms and fire extinguishing equipment.
- Hazard symbols indicate a hazard characteristic of a hazardous substance, e.g. toxic. Only instructed persons or guided groups are allowed in areas with hazardous substances.



Fährhafen

Sassnitz

GmbH





Environmental protection and disposal



Avoid any environmental pollution caused by waste or operating and hazardous materials. Please contact the nearest employee or Port Security if you notice anything unusual.

Please use the garbage cans provided for household and non-industrial waste. Any **unannounced disposal of industrial waste will be prosecuted** and reported.



The introduction of hazardous substances into the port area requires prior written notification to the Hazardous Substances Officer

ISPS – Safety Area

Access is exclusively by prior application to the FHS

(<u>www.mukran-port.de</u> -> Downloads).

A Applications can only be submitted online at isps@mukran-port.de

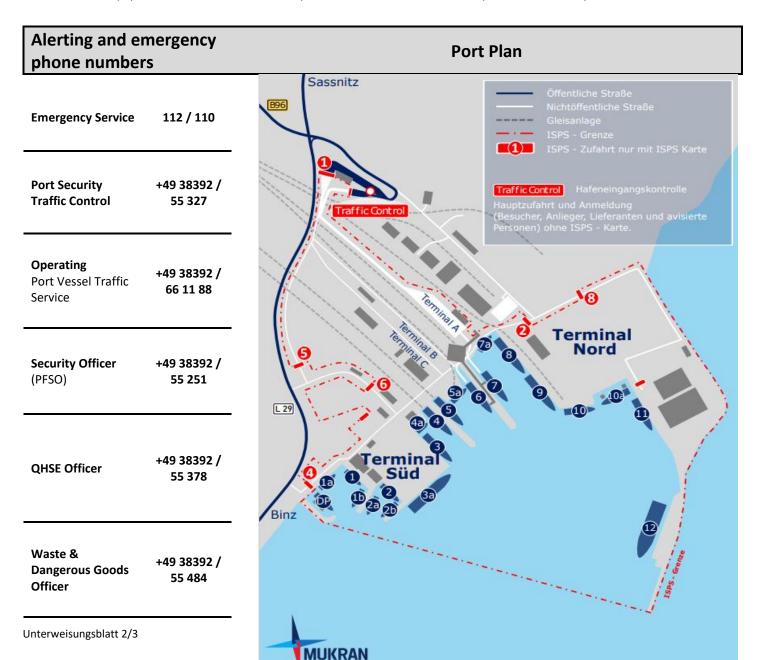
Requests must be submitted at least 24 hours before arrival.

All requests will be checked and approved by the PFSO..

The "general safety instructions" on page 1 must be observed!

The **costs** incurred **for the registration** will be borne by the company listed on page 3 in accordance with the valid tariff regulations of Fährhafen Sassnitz GmbH

In the event of loss or non-return, costs will be charged in accordance with the valid tariff regulations of Fährhafen Sassnitz GmbH. This also includes costs for unreturned access cards and personal protective equipment. Violations of the above provisions can and will result in a prohibition of entry!



Summary

Visitors and external companies are only granted access to the company premises under the following conditions

- 1. Access permission is only granted after approval by the security personnel. There is no general right of access for visitors and external companies for terminals or for ships at the berths.
- 2. Each vehicle must independently trigger the barrier opening at the facilities. **Driving in behind vehicles in front is an access violation and will be prosecuted!**
- 3. Access authorization is only granted to individuals and cannot be transferred or extended. If persons are taken along in vehicles, all individual occupants are subject to the obligation to register.
- 4. The wearing of helmets and high-visibility vests is mandatory in some areas; these can be borrowed from the security staff if required on presentation of an identity card or driving license.
- 5. Unauthorized access to parts of the site, areas, buildings or facilities is strictly prohibited.
- 6. The preparation of video or audio recordings is prohibited in the entire port area. This also includes the use of multicopters (drones).
- 7. The instructions of the port personnel **must be followed**.
- In the event of loss or non-return, costs will be charged in accordance with the valid tariff regulations of Fährhafen Sassnitz GmbH. This also includes costs for personal protective equipment not returned. Violations of the above provisions can and will result in a prohibition of entry!
- 9. acceptance of the regulations listed on the instruction sheet confirmed by signature.

mdfirma (Mustermann GmbH & Co. KG	MUKRAN







Personal Details			
	Date Entry		
	Time Entry		
	License plate		
Access to yards, building, Quays			
	Reason for access		
	Signature		
		Date Entry Time Entry License plate License plate Access to yards, building, Quays Reason for access Reason for access Safety-helmet received? Signature	

THIS SITE REMAINS WITH PORT SECURITY. IN ACCORDANCE WITH THE BASIC DATA PROTECTION REGULATION, PERSONAL DATA IS STORED EXCLUSIVELY FOR THE PURPOSE OF AVERTING DANGER AND IS NOT PASSED ON TO THIRD PARTIES.